

**User guide template**

**[Insert title – User guide to [topic]]**



# [Insert title – User guide to [topic]]

[Insert summary]

## 1. Overview

[Provide a summary of what this user guide is about, who it is for, and what it will do.]

## 2. Methods

[Detail about the methods used to produce the statistics.]

### Subheading

Content

[Copy and paste this section as many times as needed to cover the different subtopics within Methods – you can use a single section if your article is short or use multiple sections if your content contains several topics or detailed discussion of methods. Use clearly labelled, descriptive headings for each section.]

## 3. [Topic] data

[Link to the most useful or important datasets used to produce the statistics generally – include up to five dataset links using the following standard format.]

[Dataset title with link embedded](https://style.ons.gov.uk/category/statistical-bulletin/data-and-methodology/)Dataset | Released XX Month 20XX
Summary of dataset.

## 4. Glossary

### Term

Definition

## 5. Strengths and limitations

### Subheading

Content

## 6. Related links

[Include up to six links to related methodologies, statistical publications and web pages.]

[Title with link embedded](https://style.ons.gov.uk/category/statistical-bulletin/related-links/)Content type | Released XX Month 20XX
Summary of page or publication

**7. Cite this user guide**

Office for National Statistics (ONS), released [XX Month 20XX], ONS website, user guide, [Title: edition with link embedded]

## Formatting

Bullet list example:

* X example
* X example
* X example

[This is a hyperlink](https://style.ons.gov.uk/)

#### Figure X: Descriptive title

Statistical subtitle, geography and data period

#### Table X: Statistical title, geography and data period